Shun Tak Travel Services Ltd

journey-online.com


Bus, Macau Tower and Hotel Booking

Revision 1.0

Prepared by E-Commerce Dept.
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1. Revision History

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<tr>
<th>Revision</th>
<th>Date</th>
<th>Remarks</th>
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<tr>
<td>1.0</td>
<td>1-Feb-2006</td>
<td></td>
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2. Computer Requirement

We use the latest 128-bit SSL encryption method to build the security connection between your computer and our server. Nowadays normal browser should support the 128-bit SSL but we cannot guarantee the proper function of the website in all different browsers. The following is a standard application we use for testing and finds no problem.

Microsoft Windows 2000 Professional, English version
with Microsoft Internet Explorer 6.1

Microsoft Windows 2000 Professional, Traditional Chinese version
with Microsoft Internet Explorer 6.1
3. Selection of Preferred Language

Visit https://www.journey-online.com, and you will see the following screen:

Click “English” to use Journey-online with English content; click “繁體” to enter Tradition Chinese version.

You may change the website language anytime by clicking the Language button.
4. Login Account

Click here to login, it will change to the login screen.

Enter your login ID, password and then click “Confirm”.

Note that Login ID and Password are Case Sensitive.
5. Bus Booking Procedures
5.1 Searching
Successfully login will bring you back to the product-searching page:

Here you will see your login ID and your agent ID in bracket.

Choose ‘Bus’ from the manual bar.

Agent ID is the ID of your company.

Choose the suitable starting point, destination, date, time, no. of ticket and class from the drop-down box.
Select your desire route and schedule from the returned results:

5.2 Promotion Code / Ticket Type

Click on the shopping cart icon to select the route and schedule you want.

A popup window will allow you to select promotion or use voucher.

Each row represents 1 ticket. Please select promotion code/ticket type for each ticket using the drop-down box. Only valid ticket type will be shown.

You can view the ticket type details popup window by clicking on “Ticket Type Details”.

Booking cannot be confirmed if the condition of selected ticket type is not matched.
5.3 Booking and Payment

You can see the update status of your shopping cart.

Click “Booking” to start booking your selected seats/tickets.

Be remind that shopping cart will be emptied upon 15 mins of inactivity.

Double check the selected products, read the policy and click “Agree & Continue” to confirm booking.
Upon successful booking, you’ll be given a Booking ID. You will then have 15 minutes to finish the payment of the booking.

Click “Continue to Payment” to proceed the payment.

Select the payment method for each ticket (if available) using the drop-down box. Note the total price will be changed with different payment method.

Handing charges may apply.

Your must enter the name of person who collects the ticket at the text box provided.

Click “Confirm” to continue the payment.

Please wait for the payment to be done. It may takes up to 1 minute, do not close the window or your booking will be cancelled.
When the payment is successful, you will see the status summary of each ticket to confirm the successful booking.

You MUST click “Print” to print out the redemption letter for ticket redemption. Redemption letter is valid only if agent company chop is stamped on the provided area of the print out.

By clicking the “Print” button, a popup window will open and the Print dialog will be open. Simply select the correct printer and click print to proceed printing. When done, you can close the popup window by clicking the “X” at top right corner. There is a sample printout on next page.
Below is a sample print out of redemption letter.

As customers need to hand in the redemption letter for tickets, agents are reminded that bookings for different groups and/or different product (TurboJET and SeaExpress) should be done separately.
6. Macau Tower Booking Procedure

6.1 Searching

Choose ‘Macau Tower’ from the manual bar.

Choose the suitable activity from the manual.

Choose the date and no. of ticket from the drop-down box.
6.2 Booking and Payment

Click on the shopping cart icon to select the route and schedule you want.

A popup window will allow you to select promotion or use voucher.

Type in the passenger’s name in each row.

You can see the update status of your shopping cart.

Click “Booking” to start booking your selected seats/tickets.
Double check the selected products, read the policy and click “Agree & Continue” to confirm booking.

Upon successful booking, you’ll be given a Booking ID. You will then have 15 minutes to finish the payment of the booking. Click “Continue to Payment” to proceed the payment.

Select the payment method for each ticket (if available) using the drop-down box. Note the total price will be changed with different payment method. Handling charges may apply. Your must enter the name of person who collects the ticket at the text box provided. Click “Confirm” to continue the payment.
Please wait for the payment to be done. It may take up to 1 minute, do not close the window or your booking will be cancelled.

When the payment is success, you will see the status summary of each ticket to confirm the successful booking.

You MUST click “Print” to print out the redemption letter for ticket redemption. Redemption letter is valid only if agent company chop is stamped on the provided area of the print out.
By clicking the "Print" button, a popup window will open and the Print dialog will be open. Simply select the correct printer and click print to proceed printing. When done, you can close the popup window by clicking the "X" at top right corner.
There is a sample printout below.

As customers need to hand in the redemption letter for tickets, agents are reminded that bookings for different groups and/or different product (TurboJET and SeaExpress) should be done separately.
7. Hotel Booking Procedure

7.1 Searching

Choose ‘Hotel’ from the manual bar.

Choose the suitable hotel, date of stay and no. of day. Hotel detail is shown with picture.
Click on the shopping cart icon to select the route and schedule you want.

A popup window will allow you to select promotion or use voucher.

You can choose the no. of room here.

Make sure the no. of room and price of each room per night are correct.
7.2 Booking and Payment

You can see the update status of your shopping cart.

Click “Booking” to start booking your selected seats/tickets.

Double check the selected products, read the policy and click “Agree & Continue” to confirm booking.

Type in the guest’s name for each room and press ‘Confirm’.

14 Feb 2006 $970.00
15 Feb 2006 $970.00
Upon successful booking, you’ll be given a Booking ID. You will then have 15 minutes to finish the payment of the booking. Click “Continue to Payment” to proceed to payment.

Select the payment method for each ticket (if available) using the drop-down box. Note the total price will be changed with different payment method. Handing charges may apply. Your must enter the name of person who collects the ticket at the text box provided. Click “Confirm” to continue the payment.

Please wait for the payment to be done. It may takes up to 1 minute, do not close the window or your booking will be cancelled.
When the payment is success, you will see the status summary of each ticket to confirm the successful booking.

You MUST click “Print” to print out the redemption letter for ticket redemption. Redemption letter is valid only if agent company chop is stamped on the provided area of the print out. By clicking the “Print” button, a popup window will open and the Print dialog will be open. Simply select the correct printer and click print to proceed printing. When done, you can close the popup window by clicking the “X” at top right corner. There is a sample printout below.
As customers need to hand in the redemption letter for tickets, agents are reminded that bookings for different groups and/or different product (TurboJET and SeaExpress) should be done separately.

Mandarin: 澳門英皇娛樂酒店
地址：澳門商業大馬路288號
電話：(853) 889 988
傳真：(853) 889 933

英皇娛樂酒店共有客房300間，包括富麗堂皇的英皇套房，備有有線電視
網絡；小型酒吧及其他配套設施。酒台內設有七層娛樂場，以及其他娛
樂設施包括完善健身中心、高級桑拿及按摩會設施。讓您及貴賓賓客
得到完全的身心放鬆。此外，酒店更備有可容納多達250人的多功能宴會
廳，非凡氣派悠然自生。
8. Transition History

After login, users can click on the “Booking Record” title on top manual (besides Login / Logout) to view the transaction history.

Normal user will only see his own booking history. Supervisor can see all booking history from his company and also the credit balance available.

You can also check transaction history of a specific date by enter it in the textbox and click.
9. Logout

Users are advised to “Logout” after using the online booking system. You will be prompted with messing “Logging out” when click the “Logout” button. Kindly wait for the page to refresh back to searching page before closing the window.